RICOH Smart Integration

RICOH
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Advanced Workflows

Improve productivity with intelligent document workflows

Your Ricoh copier can do a whole lot more than copy. It can help you improve productivity by automating time-consuming document workflows that involve several related steps or multiple destinations. RICOH Smart Integration Advanced Workflows simplifies multi-step workflows, auto-routes your documents to local folders and supported cloud accounts and includes native integration with SharePoint®.

Now you can get your documents where they need to go, in the right format and with the right file name, helping you get the most from your multifunction printer (MFP) — no need for new hardware, software or infrastructure.

It's easy to get started: just add RICOH Smart Integration Advanced Workflows to your RICOH MFP, and you'll be working smarter within minutes.

Why Smart Integration Advanced Workflows?

- Improves productivity by automating multi-step workflows and auto-routing to multiple destinations, including local folders, cloud accounts and SharePoint®
- Helps you easily find files in SharePoint® by automatically populating metadata fields
- It's affordable — no new hardware, servers, IT support or maintenance required
- It's easy to get started — your Ricoh multifunction printer is already capable of doing all of this, and more

Smart Integration Advanced Workflows

Auto-route documents to folders and cloud accounts

Get your documents where they need to go — fast. When you scan a stack of documents, Smart Integration Advanced Workflows can auto classify the document types and route them to the appropriate destination — whether that's a local folder, a watch folder that syncs with a system or database or in the cloud. Just select the file format, desired settings and destination and your documents will appear as searchable and editable digital files. Pre-configure these settings and save them as a reusable workflow profile.

Scan to SharePoint Online®

When you scan to a document library in SharePoint Online®, metadata fields will automatically populate based on information provided at the MFP. There's no need to configure complicated settings — Advanced Workflows will pull your existing tags in SharePoint®. This makes it very easy to find files when you need them.

Quickly route documents using QR codes

Quickly auto-route documents with the help of QR codes. You can scan documents with embedded QR codes and route them to the right location. You can also print a cover sheet with an embedded QR code and place it on top of each document you want to scan for automatic routing, folder/file creation and naming.

Simplify mobile printing

Printing from a tablet or smartphone should be easy for you and your guests — and now it is. You get simple, efficient, secured mobile printing — with no need for complex print drivers or infrastructure. Protect your confidential information with secured document release, which requires a print release code to be entered before your document is printed.

Get more from your MFP

Smart Integration Advanced Workflows is the perfect pairing for RICOH Intelligent MFPs. Capabilities are delivered via the cloud, so it's easy and affordable to get started. There's no capital expenditure, onsite servers or special software to implement.

Activate Smart Integration today

These Smart Integration solutions are available by subscription:

- Essentials
- Connectors
- Workflows
- Advanced Workflows

Contact your Ricoh sales representative to ask a question, get a quote or learn about available FREE trial opportunities.

Optional add-ons

RICOH Smart Integration solutions can expand to fit your unique needs. If your industry or business processes require additional functionality or features, our optional Smart Integration add-ons have you covered:

Device Enhancement add-on
Help protect document privacy with device-level authentication (including card authentication). Send documents to a secured print queue and release from any device in the group when ready. View device counters and stay on top of toner replacements with device management tools. Understand how devices are being used with utilization reporting features.

Healthcare add-on
Reduce manual data entry errors and improve staff productivity. Automatically create a new DrChrono patient record by scanning a driver's license. Add consent forms, referrals and other documents to a patient's EHR record in a single step — no need to scan to a PC, save and upload in multiple steps.

Legal add-on
Improve law firm productivity by automating mundane manual tasks. Easily prepare documents for court efiling in the appropriate file formats and sizes. Automatically give scanned documents unique identifiers with Bates Stamping — just set the starting number.

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